

Policies & Procurement Committee
Nov. 7, 2013
Regular Telephonic Meeting Draft Minutes

Members Present by phone: Committee Chairman John Adams
 Vice-Chairman Richard Barlow
 Ralph Eno

CRRA Staff Present: Tom Kirk, President
 Mark Daley, Chief Financial Officer
 Peter Egan, Director of Environmental Affairs
 Laurie Hunt, Director of Legal Services
 Virginia Raymond, Operations Manager
 Moira Kenney, HR Specialist/Board Administrator

Committee Chairman Adams called the meeting to order at 11:00 a.m. and noted that a quorum was present.

Committee Chairman Adams noted there were no members of the public present and said the regular meeting would commence.

1. APPROVAL OF MINUTES OF THE OCT. 17, 2013, REGULAR POLICIES & PROCUREMENT COMMITTEE MEETING

Committee Chairman Adams requested a motion to accept the minutes of the Regular Oct. 17, 2013, Policies & Procurement Committee meeting. The motion to approve the minutes was made by Director Eno and seconded by Vice-Chairman Barlow.

The motion to approve the minutes was approved unanimously by roll call.

2. REVIEW AND RECOMMEND RESOLUTION REGARDING A CONTRACT FOR POWER PRODUCTS CONSULTING SERVICES

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

RESOLVED: That the President of CRRA is authorized to enter into an agreement with La Capra Associates Inc. for Power Products Consulting Services, substantially as presented and discussed at this meeting.

Mr. Kirk said this resolution is before the Board because it is an exception to the competitive process as La Capra is a special capability contractor. He said the costs will be split proportionally between the CSWS (the operating facility) and the Property Division for the portion spent on the capacity and power generation from the jet turbine facility.

Director Eno asked if management knew what the out year pricing is going to be, or if it will be subject to another exercise to the one being undertaken right now. Mr. Egan said that would be subject to a similar exercise if CRRA was going to spend more than \$10,000 in a fiscal year. He said the \$15,000 in this resolution is just an estimate. Mr. Egan said management will use this company to provide an up to date forecast on power prices prior to putting the budget together and possibly for other matters which require analysis such as bi-lateral contracts and energy credits.

Director Eno asked when this contract was put last put out to bid. Mr. Kirk said management did a request for qualifications around February. Mr. Egan said at that point in time two firms were selected to become part of CRRA's stable of power market consultants. He said this company was recommended to CRRA by an attorney last winter when management was looking for outside support to negotiate a power agreement with the State of Connecticut.

Mr. Egan said over the last Spring La Capra became informed concerning CRRA's project, the facility, and the power generated. He said their billing rates are reasonable and they have experience with CRRA. Mr. Egan said although the two firms in CRRA's stable have power market experience one firm is not suitable and the other firm has mostly engineering experience and less power analysis abilities than La Capra. He said the contract ends at the same time as the current three year engineering service stable. Mr. Egan said management will ask La Capra to bid into the stable in the future.

Vice-Chairman Barlow asked that the motion be expanded to note why CRRA didn't go out to bid due to La Capra's special capabilities.

The motion was approved unanimously by roll call.

INFORMATIONAL

Vice-Chairman Barlow wanted to clarify that legal bills concerning the MDC litigation have totaled \$93,000 so far, with an additional \$18,000 spent responding to the FIOA complaint. Ms. Hunt said that was correct. She said the \$96,000 is very low as CRRA has not yet received Halloran & Sage's very substantial bill for September. Vice-Chairman Barlow said he would like it on the record that CRRA continues to spend significant amounts of money defending against litigation. Mr. Kirk suggested a letter be put together for CRRA customers with totals for legal spending at the end of the year.

Director Eno asked if CRRA's projected total costs are tracking with what has been spent to date. Ms. Hunt replied yes for the time being.

ADJOURNMENT

Committee Chairman Adams requested a motion to adjourn the meeting. The motion made by Vice-Chairman Barlow and seconded by Director Eno was approved unanimously by roll call.

The meeting was adjourned at 11:14 a.m.

Respectfully submitted,

Moira Kenney
HR Specialist/Board Administrator